

|  |  |
| --- | --- |
| DEPARTMENTAL WELFARE NO. |  |
| WOMEN’S WELFARE NO. |  |

|  |  |  |
| --- | --- | --- |
| **MALE** | **FEMALE** | **OTHERS** |
|  |  |  |

BANGLADESH FIRE SERVICE & CIVIL DEFENCE KAZI ALAUDDIN ROAD, DHAKA-1000

EMPLOYEE INFORMATION

PLEASE FILL UP IN ENGLISH CAPITAL LETTERS

(1 copy of passport size pic of Employee & all nominees)

|  |  |  |  |
| --- | --- | --- | --- |
| FULL NAME |  | | |
| FATHER’S NAME |  | | |
| MOTHER’S NAME |  | | |
| OLD PIN |  | NEW PIN |  |
| RELIGION |  | | |
| BLOOD GROUP |  | | |
| BATCH NO. |  | | |
| ID CARD NO. |  | | |
| GPF NUMBER |  | | |
|  | | | |
| PASSPORT NO. |  | | |
| NID NO. |  | | |
| GENDER  (Tick the empty box) |  | | |
| DATE OF BIRTH |  | | |
| DATE OF JOIN |  | | |
| DISTRICT OF BIRTH |  | | |
| NATIONALITY |  | | |
| DISABILITY CODE |  | | |

|  |  |
| --- | --- |
| ETHNIC MINORITY |  |
| DISABLED |  |
| FREEDOM FIGHTER |  |
| GENERAL |  |
| ORPHAN |  |
| POSHSHO |  |

|  |  |
| --- | --- |
| SINGLE |  |
| MARRIED |  |
| SEPARATE |  |

|  |  |
| --- | --- |
| PERSONAL MOBILE NO: |  |
| MOBILE NO. (HOME) |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| TIN NUMBER | |  | | | | | | |
| QUOTA  (Tick the empty box) | |  | | | | | | |
| MARITAL STATUS  (Tick the empty box) | |  | | | | | | |
| SPOUSE INFORMATION | |  | | | | | | |
|  | NAME |  | | | | |
| TIN NO |  | | | | |
| PROFESSION  (Tick the empty box) |  | | | | |
|  | GOVT. |  | OTHER’S |  |
|  | | | |
|  | | | | |
| HOME DISTRICT |  | | | | |
| TOTAL CHILD |  | | | | |
|  | | | | | | |
|  | | | | | | | | |
| EMAIL NO. |  | | | | | | | |

PRESENT ADDRESS

EMERGENCY CONTACT

BODY DETAILS

|  |  |
| --- | --- |
| Height (inch.) |  |
| Weight (Kg.) |  |
| Identiﬁcation (according to Service Book**)** |  |

|  |  |
| --- | --- |
| NAME |  |
| MOBILE |  |
| RELATIONSHIP |  |

|  |  |
| --- | --- |
| DIVISION |  |
| DISTRICT |  |
| UPAZILA |  |
| POST OFFICE |  |
| POSTAL CODE |  |
| VILLAGE/ROAD/AREA |  |
| UNION/CITY CORPORATION WARD |  |
| HOUSE/HOLDING NO |  |

|  |  |
| --- | --- |
| DIVISION |  |
| DISTRICT |  |
| UPAZILA |  |
| POST OFFICE |  |
| POSTAL CODE |  |
| VILLAGE/ROAD/AREA |  |
| UNION/CITY CORPORATION WARD |  |
| HOUSE/HOLDING NO |  |

|  |  |
| --- | --- |
| DESIGNATION |  |
| GRADE |  |
| OFFICE / STATION NAME |  |
| ATTACHMENT INFORMATION |  |
| OFFICE DIVISION |  |
| OFFICE DISTRICT |  |
| OFFICE UPAZILA / THANA |  |

|  |  |
| --- | --- |
| PERMANENT ADDRESS |  |
| JOB ASSIGN (CURRENT JOB INFORMATION ) |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| EXAMINATION  (Tick the empty box) | |  |  | | --- | --- | | EIGHT PASS/JSC/JDC |  | | S.S.C |  | | DAKHIL |  | | S.S.C VOCATIONAL |  | | O LEVEL/CAMBRIDGE |  | | S.S.C EQUIVALENT |  | | |  |  |  | | --- | --- | --- | | **Group/Subject:** | | | | Humanities | Business | Science | | | |
| BOARD |  |
| BOARD ROLL |  |
| RESULT |  |
| PASSING YEAR |  |
| SCHOOL / COLLEGE |  |

EDUCATIONAL QUALIFICATION

|  |  |  |
| --- | --- | --- |
| **Group/Subject:** | | |
| Humanities | Business | Science |

|  |  |
| --- | --- |
| H.S.C |  |
| ALIM |  |
| BUSINESS MANAGEMENT |  |
| DIPLOMA ENGINEERING |  |
| A LEVEL/SR. CAMBRIDGE |  |
| H.S.C EQUIVALENT |  |
| DIPLOMA IN PHARMACY |  |
|  | |

EXAMINATION

(Tick the empty box)

EDUCATIONAL QUALIFICATION

|  |  |
| --- | --- |
| BOARD |  |
| BOARD ROLL |  |
| RESULT |  |
| SUBJECT/DEGREE |  |
| PASSING YEAR |  |
| SCHOOL / COLLEGE |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| EXAMINATION  (Tick the empty box) | |  |  | | --- | --- | | B.A |  | | B.S.S |  | | B.S.C |  | | B.COM |  | | BBA |  | | L.L.B |  | | FAZIL |  | | HONORS EQUIVALENT |  | | OTHERS |  | |
| COURSE DURATION |  |
| RESULT |  |
| SUBJECT/DEGREE |  |
| PASSING YEAR |  |
| COLLEGE/UNIVERSITY |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **EDUCATIONAL QUALIFICATION** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | EXAMINATION  (Tick the empty box) | | |  |  | | --- | --- | | M.A |  | | M.S.S |  | | M.SC |  | | M.COM |  | | MBA |  | | L.L.M |  | | M.PHIL |  | | KAMIL |  | | MASTERS EQUIVALENT |  | | OTHERS |  | | | | | | | COURSE DURATION | |  | | | | | | RESULT | |  | | | | | | SUBJECT/DEGREE | |  | | | | | | PASSING YEAR | |  | | | | | | COLLEGE/UNIVERSITY | |  | | | | | | * If you have any other educational qualification then add them in the below field. | | | | | | | |  | | | | | | | |  | | | | | | | | **Professional/Other Experiences:** | | | | | |  | | Designation/ Post | Organization Name | | Responsibilities | From | To | |  |  | |  |  |  | |

Journal/Publications

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| NOMINEE INFORMATION | |  |  | | --- | --- | | NOMINEE NAME |  | | RELATIONSHIP |  | | NID/BIRTH CERTIFICATE |  | | PERCENTAGE (%) |  | | PERMANENT ADDRESS |  | | NOMINEE NAME |  | | RELATIONSHIP |  | | NID/BIRTH CERTIFICATE |  | | PERCENTAGE (%) |  | | PERMANENT ADDRESS |  | |

|  |  |
| --- | --- |
| Title |  |
| Publication/Publisher |  |
| Publication Date |  |
| Author |  |
| Publication URL |  |

Promotion & Posting: First Joining to End & Attachment Information shall be included (To be filled up by office according to Service Book)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Designation | Grade | Office/Station | From date | To date | Remark |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Punishment (To be filled up by office according to Service Book)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Punishment Name | Offence | From date | End Date | Action | Punishment  Sanction Authority, Memo No. & Date |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Award (To be filled up by office according to Service Book)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of Award | Field of Award Achievement | Issue Authorities | Memo  No & Date | Remark |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Leave (To be filled up by office according to Service Book)

|  |  |  |  |
| --- | --- | --- | --- |
| Type of Leave | From date | To date | Memo & Date |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Abroad (বৈদেশিক) Training (To be filled up by person)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Course Name | From date | To date | Venue & Country | Memo No & Date | Result |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**Inland (অভ্যন্তরীণ) Training (To be filled up by person)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Course Name | From date | To date | Venue & Country | Memo No & Date | Result |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Inhouse (বিভাগীয়) Training (To be filled up by person)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Course Name | From date | To date | Venue & Country | Memo No & Date | Result |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

|  |  |
| --- | --- |
| (Employee Signature) | (Authority Signature) |